



CHILDREN & FAMILIES COMMISSION MEETING MINUTES

WEDNESDAY–October 5, 2022 – 10:30 A.M.

Via ZOOM

FIRST 5 GLENN COUNTY – NURTURING NEST
1035 WEST WOOD STREET – WILLOWS, CA. 95988
(530) 934-6885

Commissioners Present: Action Items were addressed by the following quorum.

- Chairperson** Dwight Foltz
- Co-Chair** Bill Wathen (via Zoom)
- Heather Aulabaugh (via Zoom)
- Dianna Camarena
- Keith Corum (via Zoom)

Alternate Present: Christine Zoppi

Executive Director: Patricia Loera (Via Zoom) **Administrative Assistant:** Cindi Ambriz

Others Present: Kim Hopkinson, Sarah Palafox, and Randy Jones

1. **CALL TO ORDER:**
Chairperson Foltz called this board meeting to order at 10:36a.m.
2. **ESTABLISH QUORUM:**
Quorum was established
3. **VERIFICATION OF POSTING OF AGENDA:**
Cindi Ambriz confirmed posting of Agenda 9-30-2022
4. **APPROVAL OF MINUTES:**
Commission approved **September 7, 2022** minutes.
- APPROVED** **Motion to Approve Minutes:**
Bill Wathen: Made first motion to approve
Keith Corum: Made second motion to approve
ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, Keith Corum, and Heather Aulabaugh
5. **Public Comment:**
None

NEW BUSINESS

ACTION Item 6

**2021-2022 FIRST 5 GLENN COUNTY ANNUAL REPORT & EVALUATION
“DRAFT”**

In accordance with **California Health & Safety Code, Section 130140 (d)(2)**, The Glenn County Children and Families Commission reviewed and discussed First 5 California’s mandated **Annual Report & Evaluation DRAFT** of First 5 Glenn County’s 2021-2022 program year. The draft was presented by Kim Hopkinson from Social Entrepreneurs Inc. The draft will be posted for the Public Review & Comment October 10-14, 2022. Commission was informed that the drafts will be available to community on the First 5 Glenn County website and in the First 5 building.

- APPROVED** **Motion to Approve Annual Report & Evaluation Draft:**
Keith Corum: Made first motion to approve
Heather Aulabaugh: Made second motion to approve
ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, Keith Corum, and Heather Aulabaugh



ACTION Item 7 2021-2022 FIRST 5 GLENN COUNTY AUDIT DRAFT
In accordance with **California Health & Safety Code, Section 130140(d)(2)**, The County Commission reviewed the **First 5 Glenn County Audit DRAFT for 2021-2022**. Audit DRAFT was presented by Sarah Palafox from Christy White and Associates. She reported that there were no findings from the Audit. The draft was posted out for the Public Review & Comment October 10-14, 2022. Commission was informed that the drafts will be available to community on the First 5 Glenn website and at the First 5 building, and delivered upon requests.

✓ **APPROVED** **Motion to Approve Audit Draft:**
Bill Wathen: Made first motion to approve
Heather Aulabaugh: Made second motion to approve
ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, Keith Corum, and Heather Aulabaugh

ACTION Item 8 POSTING OF THE 2021 - 2022 ANNUAL REPORT & EVALUATION DRAFT AND AUDIT DRAFT FOR PUBLIC REVIEW & COMMENTS
The Commission approved the notification of required legal Public Review & Comments announcement placed in the local Valley Mirror for the October 8th and 12th printed newspaper.

✓ **APPROVED** **Motion to Approve Public Review & Comment Announcement:**
Heather Aulabaugh: Made first motion to approve
Bill Wathen: Made second motion to approve
ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, Keith Corum, and Heather Aulabaugh

** All data and information from the 2021- 2022 Annual Report & Evaluation and the Audit is subject to updates and augmentation up until final approval by the Commission at meeting, on October 19th, 2022. As per compliancy final documents will be uploaded to First 5 California and State Controller's office by midnight of: **October 31, 2022**

ACTION Item 9 GLENN COUNTY AB361 COMPLIANCY 30-DAY RESOLUTION OF THE CHILDREN AND FAMILIES COMMISSION
As prescribed by current Commission, plan was approved to have "hybrid meetings". Alternating between virtual, in-person, and locations for future meetings. Commission approved.

✓ **APPROVED** **Motion to Approve continuing Hybrid meetings:**
Heather Aulabaugh: Made first motion to approve
Bill Wathen: Made second motion to approve
ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, Keith Corum, and Heather Aulabaugh

ADVANCE PLANNING

ACTION Item 10 UPCOMING CHILDREN & FAMILIES COMMISSION MEETING

SPECIAL MEETING

October 19, 2022 Time: 10:30am

- **Virtual** ○ **Physical Location: 1035 West Wood Street- Willows**

*Commission discussed and agreed that this was the best date and time for the majority of the members to attend.

Item 11 ADJOURNMENT

Meeting adjourned: 11:09 a.m.



CHILDREN & FAMILIES COMMISSION MEETING MINUTES

WEDNESDAY–October 19, 2022 – 10:30 A.M.

Via ZOOM

FIRST 5 GLENN COUNTY – NURTURING NEST
1035 WEST WOOD STREET – WILLOWS, CA. 95988
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Commissioners Present: Action Items were addressed by the following quorum.

- Chairperson Dwight Foltz
- Co-Chair Bill Wathen (via Zoom)
- Heather Aulabaugh (via Zoom)
- Dianna Camarena
- Keith Corum (via Zoom)

Alternate Present: Christine Zoppi

Executive Director: Patricia Loera (Via Zoom) **Administrative Assistant:** Cindi Ambriz

Others Present: Kim Hopkinson, Sarah Palafox, and Randy Jones

1. **CALL TO ORDER:**
Chairperson Foltz called this board meeting to order at 10:38a.m.
2. **ESTABLISH QUORUM:**
Quorum was established
3. **VERIFICATION OF POSTING OF AGENDA:**
Cindi Ambriz confirmed posting of Agenda 10-13-2022
4. **APPROVAL OF MINUTES:**
Commission **tabled the October 5th** minutes until the December meeting.
5. **Public Comment:**
None

NEW BUSINESS

ACTION Item 6

2021-2022 FIRST 5 GLENN COUNTY ANNUAL REPORT & EVALUATION

In accordance with **California Health & Safety Code, Section 130140 (d)(2)**, The Glenn County Children and Families Commission discussed First 5 California's mandated **Annual Report & Evaluation** of First 5 Glenn County's 2021-2022 program year. Commission voted to accept reports as complete.

APPROVED

Motion to Approve Annual Report & Evaluation:

Heather Aulabaugh: Made first motion to approve

Bill Wathen: Made second motion to approve

ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, and Heather Aulabaugh

ACTION Item 7

2021-2022 FIRST 5 GLENN COUNTY AUDIT

In accordance with **California Health & Safety Code, Section 130140(d)(2)**, The County Commission discussed the **First 5 Glenn County Audit for 2021-2022**. Commission voted to accept report as complete.

APPROVED

Motion to Approve Annual Audit:

Heather Aulabaugh: Made first motion to approve

Bill Wathen: Made second motion to approve

ROLL CALL VOTE TO ACCEPT: Dwight Foltz, Bill Wathen, and Heather Aulabaugh



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ADVANCE PLANNING

ACTION Item 8 UPCOMING CHILDREN & FAMILIES COMMISSION MEETING

Next Scheduled Meeting

December 7, 2022 Time: 10:30am

- **Virtual** ○ **Physical Location: 1035 West Wood Street- Willows**

*Commission discussed and agreed that this was the best date and time for the majority of the members to attend.

Item 9 ADJOURNMENT

Meeting adjourned: 10:41 a.m.